

## SEMESTER AT DHBW STUTT GART

### FACT SHEET 2024/25 (30/10/2023)

GENERAL INFORMATION		
<b>Name of institution</b>	Duale Hochschule Baden-Württemberg Stuttgart Baden-Wuerttemberg Cooperative State University Stuttgart (DHBW)	
<b>ERASMUS ID code</b>	D STUTTGA10	
<b>Country</b>	Germany	
<b>Address</b>	DHBW Stuttgart Auslandsamt / International Office Rotebühlstraße 133 70197 Stuttgart	
<b>Internet</b>	<a href="https://www.dhbw-stuttgart.de/studium/internationales/international-students/exchange-students/">HTTPS://WWW.DHBW-STUTT GART.DE/STUDIUM/INTERNATIONALES/INTERNATIONAL-STUDENTS/EXCHANGE-STUDENTS/</a>	
<b>E-mail</b>	<a href="mailto:INCOMING@DHBW-STUTT GART.DE">INCOMING@DHBW-STUTT GART.DE</a>	
<b>Head of the International Office</b> <b>E-mail</b>	Mrs. Dorte Süchting <a href="mailto:DORTE.SUECHTING@DHBW-STUTT GART.DE">DORTE.SUECHTING@DHBW-STUTT GART.DE</a>	
NOMINATION DEADLINE FOR PARTNER UNIVERSITIES		
The nomination should be processed between designated staff members at the home and the host institution, not on an individual basis.		
<b>Winter semester</b>	<b>International Study Programme 01.04.</b>	
<b>Summer semester</b>	<b>International Study Programme 01.10.</b>	
<b>Information required</b>	Name, surname, gender, date of birth, study course, e-mail	
APPLICATION PROCESS FOR STUDENTS		
The application should be processed between designated staff members at the home and the host institution, not on an individual basis.		
<b>Deadlines</b>	<b>Winter Semester</b>	<b>30.04.</b>
	<b>Summer Semester</b>	<b>31.10.</b>
<b>Documents required</b>	<p><b>Apply online via:</b> <a href="#">APPLICATION FOR YOUR SEMESTER ABROAD AT DHBW STUTT GART - DHBW STUTT GART (DHBW-STUTT GART.DE)</a></p> <ul style="list-style-type: none"> <li>• Signature form</li> <li>• Transcript of records</li> <li>• ERASMUS Online Learning Agreement <i>(for ERASMUS-students only) or</i></li> <li>• Course choice</li> <li>• Proof of funding (EUR 934.00 per month <i>for non-European students only</i>)</li> <li>• Language certificate: DAAD, TOEFL or IELTS</li> <li>• Proof of travel insurance (starting from departure day, <i>for non-European students only</i>)</li> </ul>	

	<ul style="list-style-type: none"> <li>• Copy of the European health insurance card (EHIC for European-students only, AT—11 for Turkish student, GHIC for British students)</li> <li>• Reference letter</li> <li>• Copy of passport</li> <li>• Passport-sized photo (360x480 pixel) in JPG format</li> </ul>
	<p>Students are asked to transfer <b>EUR 86.50</b> as student service fee at their arrival in order to receive their student ID. Students will be informed about the bank details at the time of arrival.</p>

<b>ACADEMIC INFORMATION</b>	
<b>WINTER SEMESTER 2024/25 (September – February)</b>	
For exact dates, please contact the International Office. The dates depend on the courses chosen and year of study.	
<b>Arrival and Introduction Period</b>	Starting <b>1 September</b> and including our mandatory Welcome Days, a German Language Intensive course and the seminar “Intercultural Training Germany”.
<b>Classes in the International Study Programme</b>	September – December
<b>SUMMER SEMESTER 2024 (March – August)</b>	
For exact dates, please contact the International Office. The dates depend on the courses chosen and the year of study.	
<b>Arrival and Introduction Period</b>	Starting <b>1 March</b> and including our mandatory Welcome Days, a German Language Intensive course and the seminar “Intercultural Training Germany”.
<b>Classes in the International Study Programme</b>	March – July
<b>PUBLIC HOLIDAYS 2023/2024</b>	
German Unification Day 2023	3 October
All Saints’ Day 2023	1 November
Christmas	24/25/26 December
New Year’s Eve	31 December
New Year’s Day	1 January
Epiphany	6 January
Good Friday	29 March
Easter Monday	1 April
Labor Day	1 May
Ascension Day	9 May
Pentecost	20 May
Corpus Christi	30 May
German Unification Day 2024	3 October
All Saints’ Day 2024	1 November
Christmas	24/25/26 December
New Year’s Eve	31 December
New Year’s Day	1 January

<b>PROGRAMME INFORMATION</b>	
<b>Classes in English from the International Study Programme (ISP)</b>	<p><a href="http://www.dhbw-stuttgart.de/studium/internationales/international-students/exchange-students/academic-information/">HTTP://WWW.DHBW-STUTT-GART.DE/STUDIUM/INTERNATIONALES/INTERNATIONAL-STUDENTS/EXCHANGE-STUDENTS/ACADEMIC-INFORMATION/</a>  <b>16 week programme / class period:</b>  September– December (winter semester)  March – July (summer semester)  Please note that the classes may change depending on the number of applicants for the specific class.</p>
<b>Regular courses in German</b>	<p>Students who consider taking curriculum classes taught in German need to check the information of the respective department on the German website  <a href="https://www.dhbw-stuttgart.de/studium/bachelor-studienangebot/">HTTPS://WWW.DHBW-STUTT-GART.DE/STUDIUM/BACHELOR-STUDIENANGEBOT/</a>  and contact the International Office.</p>
<b>Language(s) of instruction</b>	English (and/or German)
<b>Academic requirements</b>	Minimum grade point average (GPA) of previous study year recommended of at least <b>2.5</b>
<b>Language requirements</b>	<p>Exchange and programme students are required to submit proof of their proficiency in English or German according to the course selection. We accept DAAD-language certificate or compatible (f. ex. TOEFL IBT 79, TOEFL PBT 550, TOEFL ITP 550, TOEIC 765, IELTS 6) certifying <b>at least level B2</b>.</p> <p>Native English speakers along with students who are taking their degree programme in English are exempted. Partner institutions are expected to select students who meet these requirements.</p>
<b>German Language Intensive Course</b>  <b>Language classes (English and German)</b>	<p>DHBW offers a 3 week intensive German language course upon arrival, where students learn basic language skills for their stay in Germany.</p> <ul style="list-style-type: none"> <li>• German language and culture class at DHBW Stuttgart</li> <li>• German and English courses at one of the language schools in Stuttgart (optional, subject to fees)</li> </ul> <p>Students have a chance to attend extracurricular German and/or English language classes for a fee before the semester start or during the semester. For more information, please contact the International Office.</p>
<b>Programme related information</b>	Programme specific questions (e.g. transcript of records, course information, learning agreements) will be forwarded to the departmental coordinators (therefore, it can take a bit longer before you receive a reply).

<b>Local credit system</b>	ECTS
<b>Minimum and maximum credits per semester</b>	Min. 15 ECTS / Max. 30 ECTS
<b>Grading system</b>	1.0 - 1.5 Very good 1.6 - 2.5 Good 2.6 - 3.5 Satisfactory 3.6 - 4.0 Pass 4.1 - 5.0 Fail
<b>PRACTICAL INFORMATION</b>	
<b>Tuition fees</b>	There is no tuition fee at the university for exchange students from partner universities. Students have to pay <b>EUR 86.50</b> per semester to student services (Studierendenwerk Stuttgart). This includes European students (incl. ERASMUS-students).
<b>Housing options</b>	<b>Student dormitory</b> <a href="https://www.studierendenwerk-stuttgart.de/en/accommodation/online-application/">HTTPS://WWW.STUDIERENDENWERK-STUTTGART.DE/EN/ACCOMMODATION/ONLINE-APPLICATION/</a> Moving in to student dormitories on 01/09 or 01/03 Rent is available only for 6 months. Type of housing: single rooms or rooms in shared flats with between 2 and 10 rooms. <b>Cost:</b> Depending on the size, EUR 339 – 433 per month. This includes all overheads such as electricity, water and heating, sometimes also internet connection. <b>Prices are subject to change.</b> <b>Deposit:</b> EUR 700 including EUR 300 as partial payment of the first month's rent.
<b>Health insurance</b>	<b>Non-European students:</b> Non-European students need to arrange their own travel insurance from the day of your departure. Once the semester starts, German public health insurance is mandatory. The International Office will help set up membership with one of the German public health insurances before the start of the semester. Costs are approximately EUR 120 - 130 per month. <b>European students:</b> European students need the European Health Insurance Card (EHIC) from their insurance company in their home country. Turkish students need to apply for AT-11. UK students need to apply for GHIC card.
<b>Visa requirements</b>	Non-European students seeking to study in Germany must have a student visa, which can be obtained in the nearest German Embassy or Consulate in your home country.
<b>Monthly costs</b>	<b>Accommodation:</b> A single room costs depending on size, EUR 339 - EUR 433 per month. <b>Semester transportation ticket:</b> Monthly subscription EUR 49 <b>Public health insurance:</b>

	Approximately EUR 122 per month
	<b>Fee for media use:</b> Approximately EUR 17.50 per month
	<b>Internet in the dorm (when not included):</b> Approximately EUR 10.00 per month
	<b>Personal expenses</b> Variable
<b>Buddy Programme / Culture Connection</b>	Each international student is paired with a German student before arrival as a contact person in the first weeks. Our international students club Culture Connection organizes free-time activities for international and German students.

### DHBW STUTTGART POLICY FOR FOREIGN STUDENTS

- **WELCOME DAYS**  
Students must attend the orientation week (1<sup>st</sup> week of September / 1<sup>st</sup> week of March)
- **ATTENDANCE**  
Students must attend 80 % of the classes in order to receive the required ECTS and mandatory English courses if advised to. Otherwise the International Office is compelled to inform the coordinator at the home university and students may not be allowed to participate in the final exams.
- **PUNCTUALITY**  
Students must be on time for the classes and other appointments with staff members.
- **BEHAVIOUR**  
Students must behave in a proper manner during their stay at DHBW Stuttgart (during lectures and in their free time, in the dorms, especially). Students have to be aware that they represent not only themselves, but also their families, their university and their home country, as well as DHBW Stuttgart.
- **WORKING DAYS**  
Working days in Germany are from Monday to Friday.
- **RELIGIOUS CEREMONIES**  
DHBW Stuttgart is happy to welcome students to the university from various religious backgrounds. We understand that students may need to attend religious ceremonies during class time and we are willing to excuse absences under these circumstances. The lecturer should be informed in case of absence.
- **PRIVATE ACTIVITIES**  
When students come to Germany to study, any private activity or work they undertake must not interfere with their studies. Course work and university attendance can be affected as a result of travelling or working too much.